

Request for Approval of Credit for Undergraduate Courses Beyond the Master's Degree
Must be filled out prior to taking the undergraduate course for which salary scale movement is sought
Form must be returned to the Office of the Superintendent

Teacher's Name _____ Date _____

Present Assignment _____ Building _____

Course/s for Consideration:

Course Title	Semester Credit Hours	College/University

Rationale for Request*

_____ Credit Approved: Date: _____

_____ Credit Denied: Date: _____

Reason or Denial:

*Based upon Article 48-B, 3 of the Agreement between the WTA and the Westlake Board of Education.